



24 September 2019

## INFORMATION NOTE

### TO PARTICIPANTS AT THE HIGH LEVEL LUNCHEON TITLED “Mission Transforming Island Lives! The Network of Regional Sustainable Energy Centres for Small island Developing States”

**27 SEPTEMBER 2019  
FROM 1:00 PM TO 3:00 PM**

#### 1. VENUE:

- The event will take place in the Delegates Dining Room, which is on the 4th floor of the Conference Building, at UN Headquarters, New York from 1:00 pm to 3:00 pm.

#### 2. ACCESS TO THE BUILDING AND EVENT PASSES:

- The Event pass will be distributed at South East Corner of the 46th street and 2nd Avenue and will be available to be picked up on the day of the event 27 September from 10:30 am to 12:30 pm. Participants will be required to bring a photo ID to receive the Event Special pass. Please note that delays at security check may occur due to heavy affluence. Guests are invited to pick up their badges as early as possible.
- With the Event pass, participants will be escorted to the UN entrance at 46th street and 1st Avenue and go through security screening to enter the General Assembly (GA) Building.
- From there, keep straight in the GA building all the way up to the Conference Building and participants will see another security check point. By showing the Event pass to the security officers, participants will be able to pass the security checkpoint and take elevators to the 4th floor where the Delegates Dining Room is located. At the 4th floor, participants will see our staff members welcoming them at the reception. There will be several staff members for the event to provide assistance to guide participants to the Venue. If you have any questions, please do not hesitate to ask them.

Contact persons for event passes:

*Ms. Mie Vedel-Jorgensen, Email: [m.vedel-jorgensen@unido.org](mailto:m.vedel-jorgensen@unido.org)*

*On the day of the event*

*Ms. Mie Vedel-Jorgensen, Phone: +1 646-491-1938*

*Mr. Aaron Cohen, Phone: +1 917-292-7738*

*Mr. Ilkin Hajiyev, Phone: +1 914-314-5715*

#### 3. EVENT FLOW

- The event is scheduled to start at 1:00 pm.



- Throughout the Luncheon, Heads of international organizations and government representatives from Small Island Developing States and donor countries will review the progress of the SAMOA Pathway Partnership on the Network of Regional Sustainable Energy Centers for SIDS. Moreover, each regional center will get the opportunity to “pitch” its transformative vision and at least one innovative regional priority program to the participating high-level delegates for discussion and consideration.

*For further details, please refer to the attached draft programme.*

#### 4. **SEATING ARRANGEMENTS**

- The lunch will be served. Tables can host maximum 8 people. Specific seating will be arranged for speakers.

#### 5. **CONTACT PERSONS**

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