

AIDE MEMOIRE

International Expert Meetings:

1) International Vienna Energy and Climate Forum (IVECF),
(from 30 October to 03 November 2023)

and

2) the 6th Steering Committee Meeting of the Global Network of
Regional Sustainable Energy Centres (GN-SEC),
(from 6 to 8 November 2023)

Locations: Vienna Hofburg Imperial Palace and Vienna International Centre,
Austria



CONTENTS

1. Introduction.....	3
2. Background and Justification.....	3
3. Objectives	4
4. Expected Results.....	5
5. Organization.....	5
6. Participants.....	5
7. Documents and Requirements	5
8. Dates and Venues.....	5
9. Financial and Administrative Arrangements for Sponsored Participants.....	6
9.1. Travel.....	6
9.2. Daily Subsistence Allowance (DSA).....	6
9.3. UNIDO Limitations	7
10. Visa Arrangements.....	7
11. Hotel Reservation.....	7
12. Enquiries and Correspondence.....	7
Annex I: Estimated Budget Calculations	9
Annex II: Provisional List of Sponsored Participants.....	10
Annex III: Draft and provisional 6 th GN-SEC Steering Committee Agenda.....	11
Annex IV: Provisional IVECF Agenda	20
Annex V: Local Transportation in Vienna.....	21
Transport From/To Vienna Airport.....	21
Purchasing Tickets for Public Transportation.....	21
Annex VI: Vienna International Centre (VIC).....	22
How to Reach the VIC	22
Security check and registration.....	23
DSA Collection and Banking Services	23
Services in the VIC and General Information.....	24
Annex VII: List of Selected Hotels in Vienna	25

1. Introduction

The 6th meeting of the Global Network of Regional Sustainable Energy Centres (GN-SEC) Steering Committee is convened by the United Nations Industrial Development Organization (UNIDO) from 6 to 8 November 2023 at the Vienna International Centre (VIC). The event takes place in conjunction with the International Vienna Energy and Climate Forum (IVECF) to be held from 2 to 3 November 2023 at the Vienna Hofburg Imperial Palace. The IVECF includes a number of pre-events, such as the Youth Solutions Day and Cleantech Days, to be held from 30 October to 01 November.

The International Vienna Energy and Climate Forum will gather senior decision-makers, international experts and other stakeholders. Convening only a few weeks before the United Nations Climate Conference COP 28, the Forum will provide insightful impulses and practical solutions to best support the global summit. Guided by the motto “Progress by Innovation”, the Energy and Climate Forum will delve into key priorities, showcase solutions implemented by Governments, the private sector, academia and various stakeholders from around the world and highlight the action-oriented steps required to achieve Sustainable Development Goals. Discussions will focus on means to scale up solutions and address challenges, particularly in Africa.

As part of the Forum Solutions Week, Youth Solution Days on 30 October – 1 November will mobilize the unprecedented power of young women and men to use innovative technologies and drive the energy transition forward by building their skills and competences. Clean Technology Days will highlight cleantech innovation solutions and champion cleantech entrepreneurship.

With this both the IVECF and the GN-SEC meeting convene a broad range of international partners, organisations, donors, NGOs, academia, and industry players, which can be valuable for the ten existing GN-SEC centres and relevant project partners.

2. Background and Justification

The 6th GN-SEC Steering Committee comes very timely. The 2022 edition of the UN SDG Progress Chart has revealed that the deterioration of progress towards a range of Sustainable Development Goals (SDGs). Global emergencies, such as the COVID-19 economic downturn, climate change and the recent fossil fuel and food price escalations are limiting the capacity of the public and private sector to invest.

By looking at the moderate growth rates of clean energy technology markets in developing countries, particularly in least developed countries (LDCs) and small island developing states (SIDS) it becomes obvious that SDG-7 (affordable and clean energy), SDG-9 (industry, innovation and infrastructure), SDG-12 (responsible consumption and production) and SDG-13 (climate action) cannot be attained by 2030 in business-as-usual scenarios.

International public and private investment flows for the energy transition need to be dramatically up scaled and redirected. Globally, the pace of renewable energy investments is not sufficient to keep the world on track with the 1.5°C climate scenario. Investments in renewables need to at least quadruple and reach an annual level of more than USD 5 trillion on average between 2023 and 2030. More than 50% of the world's population in developing countries, received only 15% of global investments in renewables in 2022.

There is an urgent need to speed up the work and reach economies of scale. In line with SDG-17, more effective means of implementation and technology cooperation modalities are required. Cross-border

challenges, such as climate change mitigation and adaptation, require cross-border solutions and leapfrogging from traditional bilateral approaches. On this background a regional, south-south and triangular industrial cooperation (SSTC) is rapidly gaining momentum as a powerful delivery mechanism in the development and climate space.

Therefore, the GN-SEC, a unique platform for SSTC, is more needed than ever before. In total, the GN-SEC covers 113 countries, including 41 of 46 LDCs and 34 of 38 SIDS. Through the setting of regional renewable energy and energy efficiency policies, regulations and standards and the facilitation of national implementation follow-up, the GN-SEC platform influences – at least indirectly - the behaviour of around 1,7 billion energy consumers in developing countries.

Since 2010, UNIDO assists regional economic communities (RECs) of the “Global South” in the creation and operation of regional sustainable energy centres, which provide support “from the regions for the regions”. The GN-SEC platform facilitates joint learning and intra-regional activities between the centres and partners of “Global North” and multilateral level. The network has an important role to test, demonstrate and roll-out latest technology, policy and business model innovations in various regions simultaneously.

The 6th GN-SEC SC meeting marks the signing of a funding agreement on the GN-SEC platform 2.0. In the coming years, it is envisaged to make the platform a best practice example for SSTC directed towards accelerated SDG implementation. Therefore, it is important in this context to develop a portfolio of triangular GN-SEC projects and programs.

In line with the outcomes and the expressed demands in the 5th meeting, this edition of the GN-SEC SC meeting will be dedicated to the development of joint project proposals on priority issues identified in the conducted survey among GN-SEC centres in 2022. It will have a workshop format and include sessions dedicated to specific projects.

3. Objectives

The 6th GN-SEC SC aims to develop a portfolio of SSTC projects to be implemented under the umbrella of the GN-SEC platform in the coming years. Moreover, the projects will be promoted by UNIDO in the context of the IVECF follow-up, as well as other UN processes. The GN-SEC centres are encouraged to suggest triangular priority projects. Currently, the following proposals are under consideration:¹

- Deep Decarbonization (based on a project proposal submitted for Ecuador)
- Agrivoltaics for productive uses (part of a new UNIDO initiative with triangular partners)
- Clean cooking and energy access
- Electric mobility value chain development (based on submitted proposals)
- Green energy for tourism (based on a regional concept in the Pacific)
- Gender and Youth network project (jointly with GWNET/IWON)
- Global Ocean Energy Alliance (GLOEA) implementation in partnership with SIDS DOCK and private industry
- Regional BLOOM Cleantech Cluster Accelerator

¹ Other, concrete proposals from the GN-SEC SC Members are most welcome. These will need to be agreed upon before the actual meeting.

- Other topics to be integrated based on GNSEC centres suggestions

The discussed projects need to fulfil the following requirements: a.) Fall within the expressed priorities of the GN-SEC survey conducted during the 5th GN-SEC SC meeting b.) Be of triangular character involving more than one centre/region or must be replicable in other GN-SEC countries c.) Be based on developed project concept notes following the provided UNIDO format d.) Have (ideally) already triangular knowledge partners and/or funding pledges e.) Include joint execution modalities with individual GN-SEC centres.

Based on the received inputs, the project concepts will be finalised and further discussed with to various donor partners. In some cases, they will build the basis for The SC meeting also offers space for exchange of experiences between the regional centres.

4. Expected Results

- Project concepts and/result frameworks developed
- Fund mobilisation strategy agreed
- Assembling crowd of financiers and like-minded professionals to join
- Agreed schedule of follow-up events to promote the projects
- Partnerships identified, strengthened and operationalized

5. Organization

The GN-SEC meeting is being organized by UNIDO with the financial support of the Austrian Development Agency (ADA) and the Austrian Ministry of European and International Affairs (BMeiA).

6. Participants

- Directors, Senior Managers and special representatives from the GN-SEC Centres
- Selected staff from UNIDO, BMeiA and ADA
- Representatives of the GN-SEC centres
- Triangular partners: knowledge providers, financiers, investors
- Other support staff, targeted participants and stakeholders

7. Documents and Requirements

Participants will be provided with the final agenda prior to the meeting, accompanied with the background documents, as per UNIDO rules and procedures.

8. Dates and Venues

The main segment of the IVECF takes place from 2nd to 3rd November 2023, in the Vienna Hofburg and pre-events, will be held at the Vienna International Centres (VIC) from 30 October to 01 November 2023. Further information on the registration regarding the IVECF is available here: <https://www.ivecf.org>. The 6th GN-SEC SC meeting will be held from 6th to 8th November at the VIC.

9. Financial and Administrative Arrangements for Sponsored Participants

Financial and administrative arrangements for the sponsored participants will be made in accordance with UNIDO's rules and regulations. UNIDO will provide each sponsored participant with the following:

9.1. Travel

Round trip, economy class air transportation for the most direct and economical route from the closest airport of the participants' hometown and Vienna, Austria, in accordance with UNIDO's Financial Regulations.

The procedure is as follows and needs to be strictly adhered to by the participant:

UNIDO will make the appropriate travel arrangements for issuance of an electronic ticket by UNIDO's travel agent in Vienna - Carlson Wagonlit, and will communicate the changes to you.

Sponsored participants of the GN-SEC centers are requested to leave their home countries in time to arrive in Vienna no earlier than the evening of **November 1, 2023** or as close to that date as the airline schedule permits. An exception will be made for participants from Pacific Island Countries. Such participants will be allowed to arrive on **31 October, 2023**. All GN-SEC representatives will leave Vienna at latest on 9th November 2023. UNIDO cannot assume financial responsibilities for earlier arrivals / later departures for personal reasons.

Participants from the BLOOM cluster from Barbados and from the LDC Group on Climate Change will also participate in the Youth Solutions Days and Clean Tech Days and will therefore arrive not earlier than on **29 October, 2023** in Vienna. The BLOOM participants will visit several bioenergy demonstration plants and leave Vienna on 5th November 2023. Also, other sponsored participants from related GN-SEC project might arrive the same date (e.g. LDC Group on Climate Change, STAR C, Sao Tome and Principe). UNIDO cannot assume financial responsibilities for earlier arrivals / later departures for personal reasons.

Please note that sponsored participants should purchase no tickets. The participants shall cover any additional costs incurred upon deviations from the authorized route.

9.2. Daily Subsistence Allowance (DSA)

A lump sum DSA of euro € 230 per day will be paid to cover the board and lodging for the purpose of attending the official study tour meetings in Vienna, based on the air ticket approved by UNIDO's Travel Unit.

In accordance with UNIDO Rules and Regulations, the DSA is paid from the date of the arrival, for the period of the attendance at the meeting and for the nights of stay, in accordance with the flight schedule. UNIDO will **not** be covered private extension of stay in Vienna.

One additional lump sum DSA of euro € 230 will be paid as a contribution towards the expenses incidental to the travel abroad, including Visa fees. The total amount of DSA will be paid in Euros to each sponsored participant upon their arrival to Bank Austria at the Vienna International Centre). Please ensure that you have your passport/identification card and boarding pass ready to receive your DSA. This DSA is expected to cover all accommodation, food, local transport and other expenses of the sponsored participant.

9.3. UNIDO Limitations

UNIDO will not assume responsibility for the following expenditures:

- a. Costs incurred by the participants with respect to travel insurance, accidental insurance, medical bills and hospitalization fees, (including COVID-19), in connection with their attendance of the study tour;
- b. Compensation in the event of death, disability or illness of the participants in connection with their attendance of the meeting;
- c. Loss or damage of personal property of the participants while attending the meeting;
- d. Purchase of personal belongings and compensations in the event of damage caused by them by climatic or other conditions;
- e. Travel and any other costs incurred by dependents who might accompany the participants;
- f. Incidental costs incurred in home country in connection with travel abroad, such as costs of passport, visas, inoculations or travel to and from the airport in the home country;
- g. Purchase of personal belongings and compensations in the event of damage caused by climatic or other conditions;
- h. Compensation for salaries and any related allowance/social benefits during period of the event and associated travel times;
- i. Other unforeseen expenditures.

10. Visa Arrangements

Prior to leaving home country, sponsored participants should complete all formalities regarding entry and transit visas, which they may require for the journey to both Praia and Vienna. Participants are asked to contact the nearest Embassy of Austria as soon as possible. The visa process may require at least three weeks. In the absence of an Embassy in the home country, participants are advised to contact UNIDO to assist them with obtaining their visa.

11. Hotel Reservation

All sponsored participants are kindly requested to make their own arrangements with regards to hotel reservations. Please refer to the suggested list of hotels Vienna in Annex VI.

12. Enquiries and Correspondence

For further enquirers please send an e-mail to ivecf@gn-sec.net or follow-up directly with the contacts below:

<p>Technical enquiries:</p> <p>Mr. Martin LUGMAYR UNIDO Vienna, Austria E-Mail: m.lugmayr@unido.org</p> <p>Ms. Andrea Alejandra ERAS ALMEIDA</p>	<p>Organisational enquiries:</p> <p>Ms. Marinette Gaillon UNIDO Vienna, Austria E-Mail: m.gaillon@unido.org</p> <p>Ms. Mary Bindu JOHN</p>
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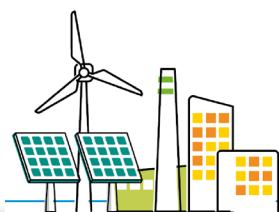
<p>UNIDO Vienna, Austria E-Mail: a.erasalmeida@unido.org</p> <p>Mr. Gentjan SEMA UNIDO Vienna, Austria E-Mail: g.sema@unido.org</p> <p>Ms. Otaia SACKO UNIDO Vienna, Austria E-Mail: o.sacko@unido.org</p>	<p>UNIDO Vienna, Austria E-Mail: m.john@unido.org</p> <p>Ms. Manpreet HADAPSARKAR UNIDO Vienna, Austria E-Mail: m.hadapsarkar@unido.org</p>
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Annex III: Draft and provisional 6th GN-SEC Steering Committee Agenda

6th Steering Committee Meeting of the Global Network of Regional Sustainable Energy Centres (GN-SEC)

06-08 November 2023

Location: Vienna International Centre, Austria



Monday, 6th November 2023

08:00	Registration (due to the security checks, participants are kindly requested to come early to the VIC)
Time	Opening session
09:00	<p>Opening remarks (5 min each)</p> <ul style="list-style-type: none"> • Mr. Gerd Müller, Director General of UNIDO (tbc) • Mr. Ciyong Zou, Deputy to the Director General and the Managing Director of the Directorate of Technical Cooperation and Sustainable Industrial Development, UNIDO (tbc) • Mr. Friedrich Stift, Managing Director, Austrian Development Agency (tbc)
09:30	Group photo
Time	Introduction and meeting objectives
09:45	<ul style="list-style-type: none"> • Welcome from Ms. Rana Ghoneim, Chief of the Energy Systems and Industrial Decarbonization Unit, UNIDO • Presentation and adoption of meeting agenda and objectives, Mr. Martin Lugmayr, Industrial Development Expert, GN-SEC Coordinator, UNIDO • Adoption of the shared report of the 5th GN-SEC meeting • Presentation on latest developments of the GN-SEC SSTC platform • Discussion and Questions
Time	Project Development Session I: Presentation on the Industrial Deep Decarbonization Initiative - IDDI
10:30	<p>Presentation on the Industrial Deep Decarbonization Initiative, Ms. Rana Ghoneim and Ms. Fiona Skinner</p> <p>Content:</p> <ul style="list-style-type: none"> • Objective • IDDI targets and pledges • Progress and developments • Coming activities to invite countries to join IDDI pledges. <p>Discussion, moderated by Ms. Evita Moawad, UNIDO (or one of the GN-SECs)</p>
11:30	Coffee Break
Time	Project Development Session I: Deep Industrial Decarbonization – Glance on a submitted project
	Driving industrial deep decarbonization for sustainable green economic growth in Ecuador
12:00 – 13:00	<p>Background information – Mitigation Action Facility (MAF)</p> <p>Presentation on the project proposal. Content:</p> <ul style="list-style-type: none"> • Ecuador’s industry status • Political and regulatory framework • Barriers analyses

	<ul style="list-style-type: none"> • Project objective and impact • Target group • Logical framework • Technological Solutions • Business models proposal • Institutional structure <p>Potential participation of project stakeholders: Ministry of Energy and Mines, Interamerican Development Bank (IDB), Universidad de Cuenca (UC), Universidad del Azuay (UDA), Universidad San Francisco de Quito (USFQ) and Escuela Superior Politécnica del Litoral (ESPOL).</p> <p>Presentation by: Mr. Juan Sebastián Proaño, Professor USFQ; Mr. Daniel Petroche, Researcher, ESPOL); Mr. José Jara, Professor UDA; Mr. Andrés Montero, Professor, UC. (to be confirmed, others potentially to join)</p> <p>Discussion, moderated by Ms. Andrea Eras Almeida, UNIDO</p> <p><i>The proposal was already submitted to MAF. The discussion will open the floor to: i) ask for feedback mainly for the logical framework section and further elaboration; ii) to discuss on replication against industry and regulatory status in other countries and regions.</i></p>
13:00	Lunch break (on-site)
Time	<p>Project Development Session I: Deep Industrial Decarbonization – Regional SICREEE case for replication</p> <p>Fostering industrial development by decarbonizing heavy industry in Central American countries</p>
14:00 – 15:00	<p>Background information – Opportunity for GCF submission Presentation on the draft concept note. Content:</p> <ul style="list-style-type: none"> • Evaluation on the industrial decarbonization potential in Central America countries • NDC’s objectives • Objective • Target group • Initial logical framework • Technological Solutions • Initial institutional structure • Potential participation of project stakeholders: SICREEE, SICA, CECACIER, IDB (to be consulted). <p>Presentation by: Ms. Alexandra Arias, Energy Expert, CECACIER; Ms. Tatiana Orellana, SICREEE Coordinator (to be confirmed).</p> <p>Discussion, moderated by Ms. Andrea Eras Almeida</p> <p>It is an initial draft version. The discussion will open the floor to ask for feedback for: i) the logical framework and technological solutions section; ii) business model definition; iii) further steps</p>

Time	Project Development Session I: Deep Industrial Decarbonization – Breakout groups to develop adapted concepts for interested regions (e.g. Africa, Caribbean, Pacific, Central Asia, HKH)
15:00 to 16:30	<p>Introduction to the objectives, proceedings of regional breakout groups (if required) Presentation of the project document templates, Mr. Otaia Sacko, UNIDO</p> <ul style="list-style-type: none"> • The break-out groups will discuss the following project aspects: • Industrial decarbonization potential and key sectors to be addressed • Ongoing IDDI activities in the region/countries • IDDI policy readiness (e.g. included in NDCs) • Initial logical framework of the project (e.g. impacts, objectives, outcomes, outputs, activities) • Indicative budget • Direct and final beneficiaries • Implementation structure <p>Breakout group sessions moderated by UNIDO GN-SEC experts (or GN-SEC experts)</p>
16:30	Coffee Break
17:00 to 18:00	<p>Presentation of the results by each break-out group (15 minutes max.) Discussion, moderated by Jauad El Kharraz and Mr. Gentjan Sema, Project Administrator, UNIDO</p>
Time	Closing Session
18:00	Closing remarks and organisational updates

Tuesday, 7th November 2023

Time	Opening session
09:00	Introduction to the 2nd day proceedings
Time	Project Development Session II: Agrivoltaics to foster climate resilience and agricultural productivity
09:05	<p>Presentation of the draft concept note:</p> <ul style="list-style-type: none"> • International framework (EU policies and roadmap) • International experience from EU countries • Why agrivoltaics as an opportunity for GN-SEC member countries? • Objective • Initial logical framework • Initial institutional structure under a triangular cooperation approach to cover different GN-SEC regions • Identification of interested regions and countries for pilot projects

	<ul style="list-style-type: none"> • Identification of donors <p>Tentative list of project stakeholders: Reiner Lemoine Institut (RLI), Fraunhofer Institute; Solar Energy Institute (IESUPM); Baywa; Solar Power Europe (SPE); Unión Española Fotovoltaica (UNEF); Spanish Development Financing Company (COFIDES)</p> <p>Presentation by: project partners</p> <p><i>It is an initial draft version. The discussion will open the floor to ask for feedback for: i) the logical framework; ii) funds raising strategy definition; iii) further steps; and, iv) check the interest of potential donors</i></p>
10:00	Discussion, moderated by Ms. Andrea Eras Almeida, Ms. Katharina Proestler, UNIDO
10:30	Coffee Break
11:00	Project Development Session III: Supporting sustainable eco-tourism through clean energy solutions
	<p>Presentation of a draft concept note:</p> <ul style="list-style-type: none"> • Background of the project proposal • Validation of the project rationale • Identification of interested GN-SEC centres and countries • Initial logical framework • Joint proposal development and funds raising strategy <p>Presentation by: TBC</p>
	Discussion, moderated by Mr. Gentjan Sema, UNIDO
13:00	Lunch (on-site)
	Project Development Session IV: Regional accelerator for gender and youth in energy planning and implementation
14:00	<p>Presentation of the draft concept note. Content:</p> <ul style="list-style-type: none"> • Background of the funding proposal • Importance of mainstreaming gender and youth dimensions in project during identification and development • Objective of the funding proposal • Identification of interested GN-SEC centres and countries • Initial logical framework • Funds raising strategy • Identification of donors <p>Presentation by: Ms. Christine Lins, GWNET; and GN-SEC Gender and Youth Focal Points</p> <p>Discussion, moderated by Ms. Katharina Proestler, UNIDO</p>

	<i>It is an initial draft version. The discussion will open the floor to ask for feedback for: i) the logical framework; ii) funds raising strategy definition; iii) further steps; and, iv) check the interest of potential donors</i>
16:00	Coffee Break
Time	Project Development Session V: Fostering clean cooking and energy access technologies in Least Developed Countries (LDCs)
16:30	<p>Presentation of the draft concept note:</p> <ul style="list-style-type: none"> • Background information: LDC group on Climate Change • Clean cooking and energy access context in LDCs, including gender dimensions • Barriers analyses • Objective • Initial logical framework • Initial institutional structure • Identification of potential partnerships for project submission • Identification of donors and triangular partners <p>Presentation by: Mr. Yacob Mulugetta; Mr. Tosi Mpanu-Mpanu; Mr. Niclas Hällström (to be confirmed)</p> <p><i>It is an initial draft version. The discussion will open the floor to ask for feedback for: i) the logical framework; ii) funds raising strategy definition; iii) further steps for project concept submission</i></p>
17:30	Discussion, moderated by Ms. Othalia Sacko, Ms. Marinette Gaillon
Time	Closing Session
18:00	Closing remarks and organisational updates

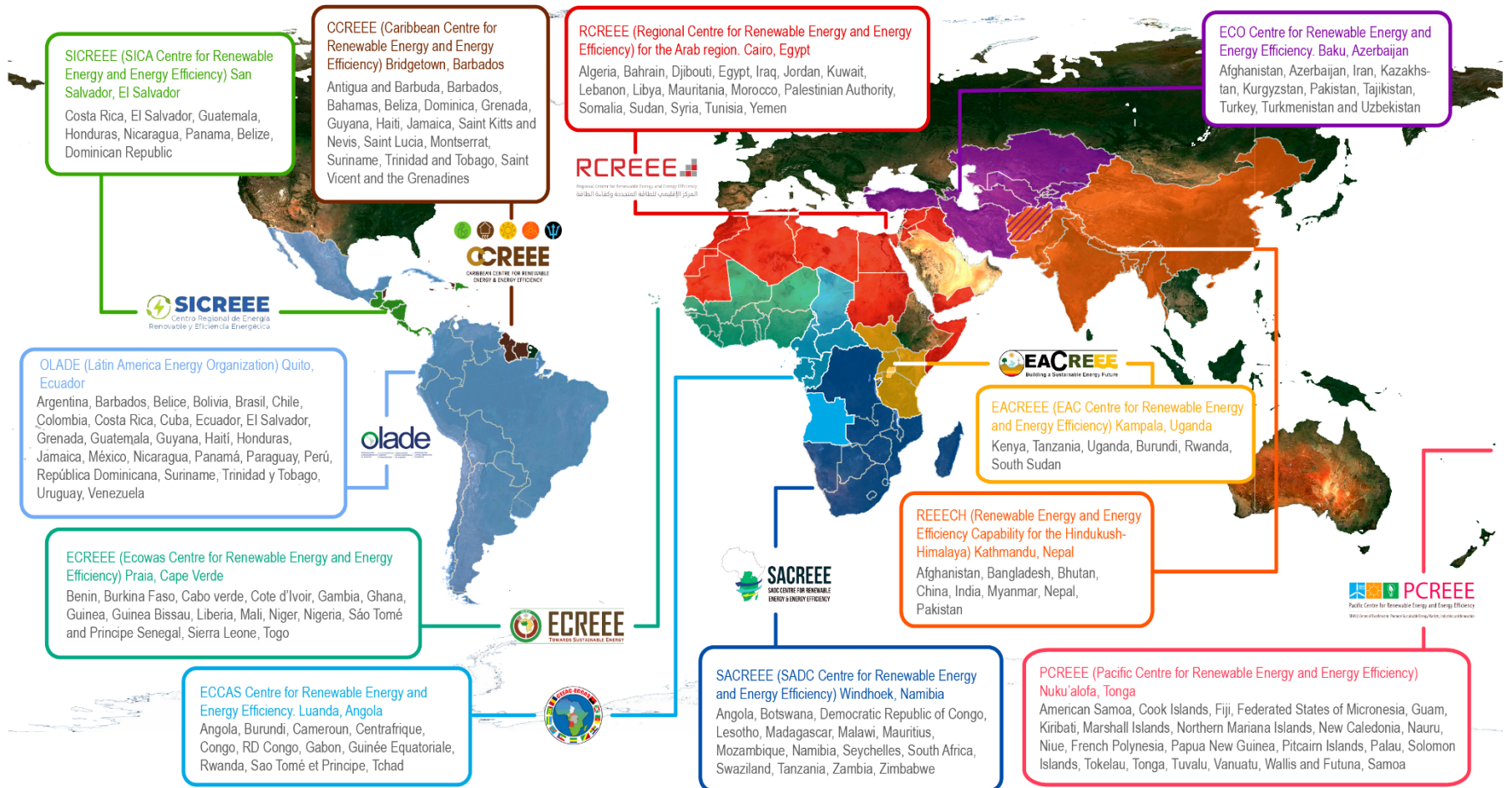
Wednesday, 8th November 2023

Time	Opening session
09:00	Introduction to the 3rd day
Time	Project Development Session VI: Global Ocean Energy Alliance (GLOEA) Program
09:05	<p>Presentation of the draft concept note:</p> <p>The session will discuss the following project aspects:</p> <ul style="list-style-type: none"> • Barriers and enabling factors for ocean energy (OE) technology roll-out within GN-SEC space • Ocean energy potential, applications and key sectors to be addressed

	<ul style="list-style-type: none"> • Ongoing OE activities in GN-SEC regions/countries • OE policy readiness in GN-SEC regions (e.g. included in NDCs) • Logical framework of the project (e.g. impacts, objectives, outcomes, outputs, activities) • Indicative budget and fund-raising strategy • Direct and final beneficiaries • Implementation structure • Potential triangular partnerships with public or private knowledge providers and industry • Buy-in of GN-SECs <p>Presentation by: Mr. Al Binder, SIDS DOCK, Ms. Christine Duncan, SIDS DOCK, Mr. Martin Lugmayr, UNIDO and private industry</p>
10:30	Discussion, moderated by one of the GN-SECs and/or private sector
Time	Project Development Session VII: Regional BLOOM Cleantech Accelerator
11:00	<p>Presentation of the draft concept note, Mr. Martin Lugmayr</p> <p>The session will discuss the following project aspects:</p> <ul style="list-style-type: none"> • Barriers and enabling factors for cleantech clusters within GN-SEC space • Benefits and potential for a regional cluster approach • Ongoing cluster activities in GN-SEC regions/countries • Cleantech entrepreneurship and innovation policy readiness in GN-SEC regions • Logical framework of the project (e.g. impacts, objectives, outcomes, outputs, activities) • Indicative budget and fund-raising strategy • Direct and final beneficiaries • Implementation structure • Potential triangular partnerships with public or private knowledge providers and industry • Buy-in of GN-SECs <p>Presentation by: Mr. Martin Lugmayr, UNIDO and representatives of European cleantech clusters</p>
12:30	Discussion, moderated by one of the GN-SECs and/or private sector
13:00	Lunch
Time	Session III: Open topic for GNSEC centres suggestions – e.g. electric mobility
14:00	To be confirmed
15:30	Coffee Break
Time	Session IV: Open topic for GNSEC centres suggestions
16:00	To be confirmed
Time	Closing Session

17:30	Closing remarks
189:00	Dinner invitation

The Global Network of Regional Sustainable Energy Centres (GN-SEC)



Annex IV: Provisional IVECF Agenda

Please check for the latest updates at: <https://www.ivecf.org/>

Annex V: Local Transportation in Vienna

Transport From/To Vienna Airport

Vienna Airport is well connected to the public transportation network and can be reached quickly, comfortably and cheaply by train or bus. <https://www.wien.info/en/travel-info/to-and-around/airport-to-center>.

- **ÖBB Railjet (recommended option)**

The Railjets of Austrian Federal Railways (ÖBB) run non-stop, every 30 minutes from Vienna Airport to Vienna Main Station (U1) in 16 minutes. The ticket costs €4.30 (= €1.90 for the ticket from the airport to the Vienna city limits + €2.40 for the ticket within the Vienna urban area) and is available from ÖBB ticket machines or ÖBB ticket counters.

- **Express train S7**

Rapid transit railway line S7 departs the airport every 30 minutes and stops at the centrally located stations of Wien Mitte (takes 25 minutes) and Wien Praterstern (takes about half an hour). The ticket costs €4.30 (= €1.90 for the ticket from the airport to the Vienna city limits + €2.40 for the ticket within the Vienna urban area) and is available from ÖBB ticket machines or ÖBB ticket counters.

- **Bus connections**

The buses of Vienna Airport Lines take you direct to Vienna city center, to the Donauzentrum via Messezentrum and Vienna International Centre (VIC)/Austria Center Vienna, or to the Westbahnhof and Vienna Main Station. The ticket costs €9 and can be bought online at www.viennaairportlines.at, directly from the bus driver (cash payment) or from the ticket machines of Vienna Airport Lines at Vienna Airport.

Purchasing Tickets for Public Transportation

The tickets can be purchased at multilingual ticket machines (subway stations), all [advance sales points](#) and the [online shop](#) of the Vienna Lines, most tobacco shops and [Mobile phone ticket](#). The tickets are valid in all trams, buses and subways of Vienna Transport Authority (i.e. within the city of Vienna). Each stamped single ticket is valid up to the destination, including multiple transfers <https://www.wien.info/en/travel-info/transport/tickets-361360>. Various tickets are available:

Single ticket: € 2.40 (Children € 1.20)

24-hour Vienna ticket: € 8.00

48-hour Vienna ticket: € 14,10

72-hour Vienna ticket: € 17.10

Vienna weekly ticket (valid from Monday to Monday at 9.00 am): € 17,10

Annex VI: Vienna International Centre (VIC)

More than 190 nations work together at the Vienna International Centre (VIC) - also known as 'UNO City' - to promote peace, sustainable development and human rights across the globe. The VIC accommodates the United Nations Industrial Development Organization (UNIDO), the United Nation Office at Vienna (UNOV), the Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization (CTBTO PrepCom), the Office for Drug Control and Crime Prevention (ODCCP), and other smaller United Nations entities.

The Vienna International Centre (VIC) has a gross area of approximately 379,000 square meters. It has two conference (namely, Buildings C and M) and 6 Y-shaped buildings (namely, Buildings A, B and D to G). The VIC also has an annex building (J) and various checkpoint buildings. The VIC has a Child Care Centre, Commissary, Housing Services, Language Training centres, travel agencies, banks, Austrian post office, newspapers facility, laundry services, offices of various insurance companies, office of Vienna Services (City of Vienna) and Catering Services.



How to Reach the VIC

The VIC is located in Vienna's Donaustadt area across the Danube, just ten minutes from the city centre by U-Bahn. The street address is [Wagramer Strasse 5, 1220 Vienna, Austria](#), with the Visitors Entrance located right next to the "Kaisermühlen/Vienna International Centre" U-Bahn stop. We recommend the use of public transportation.

- **By Underground/Subway**

Plan your journey to "UNO City" with Wiener Linien.

Take the red U1 "U-Bahn" underground/subway line in the direction Leopoldau. Get off at the stop "Kaisermühlen/Vienna International Centre". Exit at the back of the train and proceed to the VIC main entrance (Gate 1) directly next to the station.

Gate 1

Open 24 hours a day, 7 days a week.
Pedestrian entrance and exit only.





Sperrung Station Kaiserwiesen-VIC in Richtung Leopoldsdorf
Station Kaiserwiesen-VIC closed in direction Leopoldsdorf

Weg zur Station Kaiserwiesen-VIC von Oberlaa kommend
Way to station Kaiserwiesen-VIC coming from Oberlaa

Weg von Station Kaiserwiesen-VIC in Richtung Leopoldsdorf
Way from station Kaiserwiesen-VIC in direction Leopoldsdorf



- **By bus**

Buses may stop in the side street of Wagramer Straße 5.

Security check and registration

All sponsored participants should please consider a minimum of 20 minutes to complete their security check at Gate 1 and obtain entry badges. After entering the VIC at Gate 1 you will go through a security screening. Past security you will find a registration desk to your right. Here you will receive your entry badges upon showing your passports.

DSA Collection and Banking Services

Sponsored participants are requested to present themselves with a valid ID card at Bank Austria in the VIC, to collect their DSA. The office is located in building C (level 1, C0113). To get to C1, cross the

plaza and enter C building as indicated by the blue arrows on the map above. Take an elevator to the 1st floor. C1 is indicated via signs.

The bank opening hours are 9:00–15:00 (17:30 on Thursdays). ATM machines ("Bankomat") are available on C0113 and on DOE71. Can be reached by telephone: +43(0)50505-30200 and email: vic@ba-ca.com.

In case you need assistance, please call:

Ms. Mary Bindu John: (Office): +43(0)1 26026 5073, (WhatsApp): +91 75101602

Services in the VIC and General Information

VIC Catering Service

The VIC Catering Service operates the Cafeteria, Coffee Corner, Restaurant, Cocktail Lounge and Delegates Lounges. In Addition, the VIC Catering Service provides a number of other services for functions/receptions, available exclusively to international organizations based in the VIC, their staff and diplomatic missions accredited to them or other entities connected with the International Organizations.

The VIC Cafeteria is located on the ground floor of building F and offers a variety of hot and cold dishes, snacks and drinks. Opening hours are 7:30–10:00 and 11:30–14:30. The Coffee Corner in the VIC Cafeteria is open during 7:30–15:30.

The VIC Restaurant is located on the ground floor of building F. Opening hours are 11:30–15:00. Table reservations can be made during 10:00–11:30 at (+43 1 26026) 4877.

Delegate lounges are available at C07 and M0E and is open during 09:00–16:30.

Medical Services

The VIC Medical Service is located on the 7th floor of building F (F07). Opening hours are 8:30–17:30. Except for emergencies, call: +43 1 2600 22223. Emergencies, however, are dealt with at any time during regular office hours. **In case of emergency, dial 22222.**

The Pharmacy Service in the Vienna International Centre is run by the Maria Lourdes Apotheke, a licensed Austrian pharmacy. It is located on the 7th floor of building F (F0715) and sells over-the-counter and prescription drugs. Opening hours are 10:00 – 17:00.

Annex VII: List of Selected Hotels in Vienna

Please note that the hotels are enlisted based on their vicinity/accessibility to the VIC/UNIDO premises and on the preferential rates they provide.

- Subject to direct reservation with hotels
- All rates include taxes, services and breakfast, unless otherwise indicated.
- All rates are subject to change



Ibis Wien Hauptbahnhof * (Accor Hotel)**

U1/Südtiroler Platz

Address: Canettistrasse 8, Garage Karl Popper Str 4, 1100 Vienna

E-mail: h8564@accor.com, Internet: <https://all.accor.com/hotel/8564/index.de.shtml>

Double room for single use: 89.00 EUR including breakfast



ARCOTEL Kaiserwasser ****

U1/Vienna International Centre, opposite VIC

Address: Wagramerstrasse 8, 1220 Vienna

Tel: + (43-1) 52165 813, Fax: + (43-1) 52165 810

E-mail: reservation.kaiserwasser@arcotel.at, Internet: www.arcotel.at/kassierwasser

Single/double room: EUR 159/179 including breakfast including service and taxes



Suite Novotel Wien Messe ** (Accor Hotel)**

U1/Vorgartenstrasse

Address: Radingerstrasse 2, A-1020 Vienna

Tel: + (43-1) 245880

E-mail: h3720@accor.com, frederick.salesse@accor.com

Single room: Euro 175, double room: Euro 191 including breakfast



Ibis Wien Messe * (Accor Hotel)**

U1/Vorgartenstrasse

Address: Lasallestrasse 7A, 1020 Vienna

Tel: + (43-1) 21770506

E-mail: h2736@accor.com, frederick.salesse@accor.com

Single room: Euro 107, double room: Euro 131 including breakfast